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THE COTTON CORPORATION OF INDIA LTD.
(A Government of India Undertaking)
3RD FLOOR, "W.B. PLAZA", NEW COTTON MARKET, HUBLI – 580 029.
Tel: 2356353/354/355 (STD 0836) Fax 0836-2251960
E-MAIL: hubli@cotcorp.com

No.CCI/HBL/ADM (P&S)/2019-20/ DATE: 05.11.2019

TENDER NOTICE

SEALED TENDERS ARE INVITED FROM REPUTED PARTIES / PRINTERS FOR SUPPLY OF PRINTED STATIONERY ITEMS AS PER MENTIONED SPECIFICATIONS. THE LAST DATE FOR SUBMISSION OF TENDER IS 12.11.2019 AT 3.30 PM. THE SEALED TENDER RECEIVED SHALL BE OPEN ON THE SAME DAY AT 4.30 PM. FOR FURTHER DETAILS RELATED TO TERMS AND CONDITION, OTHER DETAILS AND TO DOWNLOAD THE TENDER FORM, KINDLY VISIT OUR WEBSITE www.cotcorp.org.in or www.tenders.gov.in

DEPUTY GENERAL MANAGER.

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NO.CCI/HBL/ADM/P&S/2019-20/ DATE : 05.11.2019

Tender Form No:

Date of issue of Tender : 05.11.2019
Last date of submission : 12.11.2019 upto 3.30 PM
Date of opening of Tender : 12.11.2019 at 4.30 PM

TENDER FORM FOR SUPPLY OF PRINTED STATIONARY ITEMS

1. Name of the Tenderer (Proprietor / Owner) :

2. Name of the Firm :

3. Full Postal address for communication :

Phone no :

Mobile no :

4. Details of EMD (Rs.5000) : DD / PO no & Date
Amount Rs.
Bank :

5. Income Tax PAN NO (Copy to be enclosed) :

6. GST NO.(If any)

Signature of the Tenderer
With Address Stamp

Place :
Date:

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THE COTTON CORPORATION OF INDIA LTD.,
BRANCH OFFICE :: HUBLI.

TERMS AND CONDITIONS:

01. EMD OF Rs 5000/- (Rupees Five Thousand only) should be enclosed and no tender shall be accepted without EMD. EMD must be paid by way of DD only, drawn on any Nationalized Bank and in favor of " The Cotton Corporation of India Ltd." Payable at Hubli.

02. The required quantity mentioned in the tender is subject to change.

03. The quality of Printed Stationary Items should be strictly as per the specification shown and approved by Corporation. (As per specimen)

04. Supply of Printed Stationary Items (entire / on part) should be delivered within 15 days from the date of placing the Order.

05. Payment will be made within 10 days from the date of receipt of Bill on ensuring that total Ordered Quantity is supplied.

06. The rate quoted by party will be inclusive of all taxes, excluding GST all incidental expenses like Cartage/Transportation etc. and ex-delivery at this office. TDS & Surcharge will be deducted as per provisions of Income Tax.

07. The EMD of the successful tenderer shall be refunded only after completion of the work Satisfactory.

08. The Corporation reserves the right to accept or reject any tender or all tenders without assigning any reason thereof.

09. For Tender Forms downloaded from our website www.cotcorp.org.in and or from www.tenders.gov.in ,

We do hereby agree to abide by the above Terms and Conditions of the Tender.

Signature of the Tenderer with Address Seal
Containing full address with Telephone no.

Place:
Date:

ANNEXURE – I

FINANCIAL BID

SL. NO.	PARTICULARS OF PRINTED STATIONARY ITEMS	APPROX. REQUIREMENT	SPECIFICATION	RATES PER PADS/REG
1	DPR/DMR	100 PADS	1+2 COLOUR 100 SHEETS EACH PAD	
2	DAILY PURCHAE REPORT ONE SIDE	100 PADS	100 SHEETS EACH PAD	
3	SAMPLE SLIPS	100 PADS	100 SHEETS EACH PAD	
4	BALES LABLES	80000	100 EACH BUNDLE (A4, STD SIZE)	
5	HEAP RESULTS REGISTERS	20 REG	100 SHEETS EACH PAD	
6	POSTAGE COVERS WITH PRINT	5000 NOS	M SIZE 5X25 BO ADDRESS	
7	POSTAGE COVERS WITH PRINT	3000 NOS	M SIZE 5X25 CENTRE ADD	
8	DAILY PROCESSING RETURNS	50 PADS	100 SHEETS EACH PAD	
9	COTTON SEED STOCK REGISTER	20 REG	100 SHEET EACH REG (SIZE 25X37CM)	
10	COTTON SEED SALE CONTRACT	20 PADS	100 SHEETS EACH PAD	
11	TA CLAIM FORM	5 PADS	100 SHEETS EACH PAD	
12	BALES PRESS WEIGHTLIST	50 PADS	100 SHEETS EACH PAD	
13	BALES DELIVERY WEIGHTLIST	25 PADS	100 SHEETS EACH PAD	
14	EOT REGISTER CENTRE	20 NOSS	100 SHEETS (SIZE 20X30 CM)	
15	SAMPLES FORWARDING LETTERS	25 PADS	100 SHEETS EACH PAD	
16	FORTNIGHTLYH STOCK STATEMENT	10 PADS	100 SHEETS EACH PAD	
17	INSURANCE POLICY REGISTER	25 REG	100 SHEETS (SIZE 20X30 CM)	
18	INSURANCE POLICY REGISTER	05	100 SHEETS EACH REG (SIZE 25X37)	
19	TOT PADS	10 PADS	100 SHEETS EACH PAD	
20	WEEKLY COTTON SEED REPORT	20 PADS	100 SHEETS EACH PAD	
21	TRANSFER SLIP FOR BALES	50 PADS	100 SHEETS EACH PAD	
22	STOCK VALUE & INSURANCE PSN	20 PADS	100 SHEETS EACH PAD	
23	ATTENDANCE REGISTER CENTRE	20 PADS	100 SHEETS EACH REG	
24	DAILY/WEEKLY INSURANCE	25 PADS	100 SHEETS EACH REG	
25	VISIT BOOK	15 REG	100 SHEETS EACH REG	
26	KAPAS STOCK REGISTER	25 REG	100 SHEETS EACH REG (SIZE 25X37)	
27	BALES STOCK REGISTER (GODOWN)	10 REG	100 SHEETS EACH REG (SIZE 25X37)	
28	KAPAS INWRD REGISTER	30 REG	100 SHEETS (SIZE 20X30 CM)	
29	COTTON SEED OUTWARD REGISTER	30 REG	100 SHEETS (SIZE 20X30 CM)	
30	BALES OUTWARD REGISTER	30 REG	100 SHEETS (SIZE 20X30 CM)	
31	SAMPLE DRAWING REGISTER	10 REG	100 SHEETS (SIZE 20X30 CM)	